

ADDITIONAL INFO	Permanent Address of Applicant	Address for Corespondence of Applicant
	_____	_____
	_____	_____
	e-mail: _____	e-mail: _____
	Tele/ STD: _____	Tele/ STD: _____

ADDITIONAL INFO	Local Guardian's Address of Applicant (if any, in Dehradun): _____

	Relation _____
	Contact Telephone Numbers: _____

CATEGORY	Uttarakhand <input type="checkbox"/>	Resident of J&K <input type="checkbox"/>	Other State <input type="checkbox"/>
	SC <input type="checkbox"/>	ST <input type="checkbox"/>	OBC <input type="checkbox"/>
	Migrants of Kashmir <input type="checkbox"/>	General <input type="checkbox"/>	

FITNESS CERTIFICATE	Medical Certificate Yes <input type="checkbox"/> No <input type="checkbox"/>
	<i>(The candidate must submit his/her Medical fitness certificate at the time of joining. The certificate must have complete medical history of the candidate.)</i>

EDUCATIONAL QUALIFICATION	Examination	Name of School/College	Board / University	Year	Subjects	Marks %
	Class X					
	Class XII					
	Graduation					
	Any Other					

DETAILS OF ENCLOSERS	Degree Marks Card <input type="checkbox"/>	(For P.G. Courses)	Marks Cards of XII th or equivalent exam <input type="checkbox"/>
	X th Std. Certificate <input type="checkbox"/>	Transfer Certificate <input type="checkbox"/>	Character Certificate <input type="checkbox"/> Migration Certificate <input type="checkbox"/>
	Caste Certificate <input type="checkbox"/>	Any Others <input type="checkbox"/>	_____
	(Wherever applicable)		
(Original Documents should be presented at the time of admission.)			

Sai Group of Institutions
FEE STRUCTURE (ANNUAL)
FEE (1ST YEAR) AT THE TIME OF ADMISSION

ADMISSION FEE	LIBRARY FEE	ALUMNI FEE	UNIFORM	TUITION FEE	OTHER FEE (Exam . fee chargeable as per University Norms)	TOTAL
DURATION	TUITION FEE		OTHER FEE (Exam . fee chargeable as per University Norms)		REMARKS	
2 ND YEAR						
3 RD YEAR						
4 TH YEAR						

PAYMENT TERMS

DURATION	1ST INSTALMENT TO BE DEPOSITED BY	AMOUNT	2ND INSTALLEMENT TO BE DEPOSITED BY	AMOUNT	REMARKS
IST YEAR					
2 ND YEAR					
3 RD YEAR					
4 TH YEAR					

** Tuition fee can be paid in two installments for paying tuition fee (first installment is in August & second in November). In case the student do not submits his/her tuition fee in prescribed schedule fine of Rs. 1,000/- per month will be charged.
(Payment should be made by Demand Draft in favour of "Sai Institute of Paramedical & Allied Sciences" payable at Dehra Dun.)*

DECLARATION BY THE STUDENT

I _____ hereby certify & confirm that the information filled in the Application Form is complete and accurate in all respects, I understand and agree/commit that misrepresentation or omission of facts will justify denial of admission/cancellation of admission/expulsion from the institute.

If at any stage it is found that I do not fulfill the minimum prescribed eligibility criteria of the University my admission granted by the Institute may be cancelled and I will have no right/claim towards the Institute.

I declare that information furnished by me in the application form is true in all respects and in case any entry or information is found false, this shall entail automatic cancellation of my admission besides rendering me liable to such action as the Institute / University may deem proper. I hereby undertake that I have carefully gone through the eligibility conditions prescribed in the prospectus (Website: www.sipasddn.com) for the programs I am applying for and shall appear in the entrance examination/Direct Counseling of the Institute after satisfying myself that I do fulfill the same.

Signature of the Candidate : _____ Date : _____ Place : - _____

DECLARATION BY THE PARENTS / GUARDIAN

I _____ hereby declare that I have understood the financial obligation of my ward/self and I can afford to pay all the costs and undertake to pay the tuition and other fees payable to the College under the rules in force & which may be framed from time to time by the Management. I am aware that the fee paid to the College for the course will be forfeited, in case of his / her discontinuation for any reason. I also stand by the declaration given by my son / daughter/self to the College.

Sign of the Parent / Guardian/Self : _____ Date : _____ Place : - _____

Hostel Required : _____ Admission Through : _____

Admission Co-ordinator Name : _____ Sign. _____

Account's Office : Received an amount of Rs. _____

(Cash/DD/Cheque) vide Receipt No. _____ Sign. _____

Sai Group of Institutions

RULES & REGULATIONS FOR STUDENTS

1. Address and Name Change / Phone No.

In case of a change in name/address, students are required to give an application for change of address to the SIPAS Admissions office. Students who wish to change any part of their name as it appears in the student records must provide the official documents supporting the requested change.

Any wrong information given may lead to a legal action. (as the records are forwarded to L.I.U.)

2. Financial Responsibility

No separate intimation/reminder will be sent for depositing the fee and delay in depositing fees would carry a late fee penalty as per schedule.

Non-payment of any dues to SIPAS may lead to refusal to register into the succeeding semester, withholding of results, grade sheets, transcripts, provisional certificate, suspension from classes, cancellation of admission as applied.

3. Registration Norms & Fee Schedule Regulations

Registration fee @ Rs. 10,000/- for P.G. Courses & @ Rs. 5,000/- for UG Courses.

Registration amount is adjustable in course fee. University examination fee shall be charged separately depending on semester / annual course.

Fee / Other charges paid at the time of admission/during the course of study are not refundable under any circumstances.

Once a seat has been allocated, the full course fee liability is payable under any circumstances.

All disputes will be subject to Dehradun Jurisdiction only irrespective of the place of admission sought at.

No separate intimation/reminder will be sent for depositing the fees and delay in depositing fees would result to liability to fine as per policy.

Registration will be valid for 15 days from the date of registration. If the candidate fails to join on due date registration will be cancelled.

Registration amount is non-refundable.

The Demand Draft is to be drawn in favour of "Sai Institute of Paramedical & Allied Sciences" payable at Dehradun.. Fee Schedule - Ist Installment in the month of August - IInd Installment in the month November.

4. General Conduct

Students should maintain discipline of a very high order at all times while being inside the campus. They are subject to disciplinary action on violation of rules and regulations.

- Obstruction or disruption of teaching, administration, seminars, class discussions and other activities of SIPAS.
- Permitting unauthorized entry or use of SIPAS facilities to outsiders.
- Disorderly conduct or obscene conduct or expressions.
- Forgery, alteration or misuse of SIPAS documents, records or letterheads.
- Cheating or copying in any of the assessment components.
- Not maintaining the cleanliness in the campus.
- Damage/pilferage of SIPAS property.
- Involvement in any altercations/fights etc.
- Consumption of alcoholic beverages/drugs.
- Violating the rules of hostel, computer lab. and library as prescribed from time to time.
- Smoking in SIPAS premises is strictly prohibited inside campus. Also the students are prohibited from smoking while moving on the roads in or around the campus.
- Use of mobile phones is permitted only during lunch hour. Phones have to be kept switched off during classes & practicals.
- No student can avail leave without information/permission.

In extreme cases the above-mentioned behaviour may result in termination of the student (s) from the program.

5. Withdrawal from the Program

Students are required to forward an application duly signed by guardian for withdrawal from the program. Once the student's application has been accepted his/her name would be struck-off the rolls and the enrolment number and the identity card given to the students would become invalid.

6. Reading the Notices

SIPAS office will be displaying important notices from time to time. It will be the responsibility of the student to read, understand and abide by instructions communicated to them through notices.

7. Students Affairs

For matters relating to academics, general discipline, examinations and any routine problem faced by the students HR could be contacted. Students will ensure that they will not register/enroll with any University or join any Regular Job while studying in SIPAS.

STUDENT'S NAME : _____

STUDENT'S SIGN. : _____

PARENT' S NAME : _____

PARENT'S SIGN. : _____